

CONSULAR OUTREACH

VIRGINIA BEACH

The Philippine Embassy in Washington, D.C., in cooperation with the Philippine Cultural Center, is pleased to announce that it will conduct a consular outreach mission in **Virginia Beach on:**

Schedule	:	20-21 April 2018, Friday-Saturday 9:00 a.m. - 12:00 noon and 1:00 p.m. - 6:00 p.m.
Venue	:	Philippine Cultural Center 4857 Baxter Rd, Virginia Beach, VA 23462

Services To Be Rendered:

1. Processing of applications for issuance or renewal of Philippine passport
2. Processing of civil registry documents (reports of birth and marriage)
3. Processing of authentication / acknowledgement of legal documents
4. Administration of oath to former Filipinos under the Dual Citizenship Law at 9:00 a.m. of 21 April 2018

To secure an appointment for passport, civil registration or authentication, email your request to outreach@phembassy-us.org. Indicate in the subject line: Virginia Beach Outreach. In the body of the email, indicate the complete name/s of the applicant/s and the corresponding service/s required by each applicant.

For example:

To: outreach@phembassy-us.org

Subject: Virginia Beach Outreach

1. *Juan Dela Cruz - passport renewal, Special Power of Attorney*
2. *Juana Dela Cruz - passport renewal with change of surname to married name*
3. *Juanita Dela Cruz - Report of Birth and passport*

To secure an appointment for dual citizenship, the complete application should be mailed to and received by the Embassy no later than 5 April 2018. Individual confirmation will be made via phone/email upon receipt of the application.

Dual citizenship applicants who also wish to apply for a Philippine passport after their oath taking should indicate their intention in the cover letter sent with their dual citizenship application and comply with the applicable passport application requirements.

The complete list of requirements for the consular services enumerated above may be found at <http://www.philippineembassy-usa.org/philippines-dc/consular-services-dc/>.

It is important that applicants with appointments come with all the required documents to avoid the rejection of their application. Please note that all fees are payable in cash or money order.

All passport and legalization applicants are required to bring their prepaid self-addressed return envelope with tracking number from USPS.

All applications are strictly by appointment only. Appointments will be automatically scheduled as they are received. Requests for specific time slots will not be entertained.

The final list of all applicants, with the confirmed appointment schedule will be posted at the Embassy's website <http://www.philippineembassy-usa.org>, a few days before the scheduled outreach.